



**2018-2019**  
**IIHF CONTINENTAL CUP**

**REGULATIONS FOR PARTICIPATING CLUBS & ORGANISERS**

**Continental Cup (CC)**

**May 2018**

---

## Section 1

### Contents Participating Clubs

1. ENTRIES.....	4
2. COMPETITION RULES.....	5
3. TEAM SEEDINGS AND COMPETITION FORMAT .....	5
4. TEAMS .....	6
5. NON-PARTICIPATION.....	9
6. REFEREES, LINESMEN, REFEREE SUPERVISORS.....	9
7. DIRECTORATE CHAIRMEN.....	10
8. DIRECTORATE .....	10
9. FINANCES.....	10

## Section 2

### Contents Organisers

1. GENERAL.....	13
2. ORGANISATIONAL PROVISIONS.....	14
3. FINANCES.....	15
4. FACILITIES .....	15
5. COMPETITION .....	18
6. MEDICAL AND DOPING .....	21
7. ACCOMMODATION AND BOARD .....	21
8. TRANSPORTATION.....	23
9. ACCREDITATION .....	24
10. TICKETING AND SEAT RESERVATION .....	24
11. ADVERTISING RIGHTS.....	25
12. LICENSING AND MERCHANDISING RIGHTS .....	26
13. BROADCASTING.....	29
14. MEDIA .....	30
15. STATISTICS AND TOURNAMENT DOCUMENTATION .....	31
16. INSURANCE .....	33
17. SECURITY.....	34
18. SANCTIONS.....	34

## Section 1

### REGULATIONS FOR PARTICIPATING CLUBS

#### Continental Cup (CC)

May 2018

---

The IIHF Continental Cup is an annual official IIHF competition for men's club teams of European countries.

## **1. ENTRIES**

- 1.1. Eligible to participate are European National Champions entered by their National Associations and accepted by the IIHF. National Champions are considered to be the winners of the highest National League regardless if they represent their country on national league level or on cross-border league level.
- 1.2. In exceptional cases, a club team of a non-European country located close to the European continent may be accepted to take part, in case there is no similar club competition in its continent.
- 1.3. If the National Champion is not able to participate, then said National Association is allowed to enter the club according the following qualification criteria:
  1. The Regular Season Winner or, if not available or being the same as the National Champion
  2. The losing finalist or, if not available
  3. The Winner of the National Cup if such competition exists in the country
- 1.4. If none of the above clubs are available to participate this National Association loses its right to participate and the spot will be offered in a lower round to a Member National Association ranked below.
- 1.5. Not eligible to participate in the Continental Cup are Clubs belonging to countries of the CHL founding leagues, such are: Austria, Germany, Switzerland, Finland, Sweden, Czech Republic (A-license holders) participating in any league of that country.
- 1.6. Not eligible to participate in the Continental Cup are Clubs from second leagues in any European league.
- 1.7. The entry must be submitted to the IIHF office in Zürich on the official Entry Form, latest by 11 May 2018. The entry must also include the possible application to organize a tournament. By submitting the official Entry Form, the clubs are aware that they are responsible to host a tournament in case there shall be no host available.

The entry form must be confirmed by the respective National Association, which will guarantee the obligations of its participant in the Continental Cup.
- 1.8. Upon reception of the completely filled out and signed Entry Form, the application is approved by the IIHF, unless the IIHF informs the respective national federation and the club otherwise. Approval of the entry is at the sole discretion of the IIHF. If a team, after submission and approval withdraws, the fines will apply as defined in article 5 Non participation.

## **2. COMPETITION RULES**

- 2.1. The Continental Cup will be operated following the IIHF Statutes and Bylaws, IIHF Official Rule Book, IIHF Sport Regulations and the IIHF Continental Cup Regulations.
- 2.2. Each tournament will be played in a single round robin format in which teams will play each other once.
- 2.3. All games must have a winner. If a game is tied after 60 minutes of regulation time, there shall be a 3-on-3 five-minute sudden death overtime period.
- 2.4. If no goal is scored in the overtime, the IIHF Penalty-Shot Shootout Procedure shall take place.
- 2.5. The points will be awarded as follows:
  - 3 points, to the team winning the game in the regulation time of sixty minutes.
  - 2 points, to the team winning the game in over-time or by the IIHF Penalty-Shot Shootout Procedure.
  - 1 point, to the team losing in overtime or by the IIHF Penalty-Shot Shootout Procedure.
- 2.6. Concerning the classification, the IIHF Sport Regulations "Tie Breaking System" applies for team standings in the tournaments.

## **3. TEAM SEEDINGS AND COMPETITION FORMAT**

- 3.1. Continental Cup
  - 3.1.1. The Continental Cup 2018/19 will be played in a tournament system in four rounds with promotion of winners from lower to the higher round.
  - 3.1.2. The teams will be seeded in the respective rounds and groups according to the IIHF World Ranking of European countries. Other criteria such as geographic location and strength of the club will be taken into consideration. The seeding will be done by the IIHF at its sole discretion and the IIHF reserves the right to place teams in certain rounds.

For the Final Tournament all four teams have to qualify through the Semi Finals according 3.1.8 below. There is no direct placement of any team to the Final.

The criteria for the appointment of an organizer are based on its experience and reliability.
  - 3.1.3. In each tournament the competition format is a single round robin. This means that each team will play each other ones in three consecutive days.
  - 3.1.4. The dates of the rounds in the Continental Cup 2018/19 are as follows:

First Round (week 39)	28 to 30 September 2018
Second Round (week 42)	19 to 21 October 2018
Third Round (week 46)	16 to 18 November 2018
Final Round (week 02)	11 to 13 January 2019

- 3.1.5. Should a pre-qualification be necessary, it will be played during the first weekend in September.
- 3.1.6. The venues of all tournaments and the seeding of teams will be fixed at the Continental Cup Annual Meeting in the second half of June and are subject to approval at the meeting. The IIHF reserves the right for the final decision about the allocation of the tournaments.
- 3.1.7. An organizer will be a club eligible to take part and selected amongst others based on organizational, economic and geographic conditions.
- 3.1.8. Winners of the tournaments in the First and Second Rounds will be promoted to the lowest seed in the higher rounds according to the IIHF CC Format. The Winner and the Runner up of the tournaments of the Third Round (Semi Finals) will be promoted to the Final and seeded according to the numbers of points awarded in the Semi Finals.
- The Winner of the Final is the 2018/19 IIHF Continental Cup Champion and may be awarded a Champions Hockey League (CHL) "C"-License to participate in the CHL season 2019/20 with the final appointment being subject to CHL Board decision.
- If the second placed team will also not be able to participate, the IIHF reserves its right to nominate an individual club to participate in the CHL subject to the CHL Board decision.

#### 4. TEAMS

- 4.1. By 27 August 2018, 17:00 CET, each participating club is responsible to complete and submit their Player Entry List with a maximum of 35 players including a minimum of three goalkeepers (recommended four goalkeepers) who are eligible to play for the club in their national championship league of the 2018/2019 season using the **IIHF Hydra Online Player Registration System**. Each participating club is asked to submit to [info@livehydra.com](mailto:info@livehydra.com) the name, email address, and telephone number of the person designated to complete the entries on or before 31 July 2018.
- 4.2. The Player Entry List must be completed by the participating teams of each round. Player Entry Lists are not maintained between rounds. Players may be changed during the season with new players who have become eligible to play for the club in the national championship league, and completion of the Player Entry List must be made at least 14 days before the start of a respective CC Round. At all times, the Player Entry List can only contain up to 35 players. Clubs must indicate the name of the previous and new club and obtain the confirmation of the National Association. Should a player or goaltender be omitted for any reason from the Player Entry List provided 14 days prior to the respective CC Round, the team must complete and submit a Late Athlete Entry Request, allowing a period of at least 24 hours before the player can be cleared, registered and entered onto the team roster, allowing the player to compete in the respective CC Round. The player transferred to another club must stop playing for the previous club in the CC immediately.

- 4.3. The clubs and National Associations are responsible for checking whether the international and national transfer card procedure was executed in the correct manner and time. Transfers solely or primarily related to the participation in the CC competition are considered irregular. The determination of an irregular transfer is done at the sole discretion of the IIHF. In an event of the IIHF finding a transfer irregularity, the matter will be submitted to the IIHF Disciplinary Committee for further investigation and disciplinary action.
- 4.4. A player cannot compete for two different Continental Cup teams in the Continental Cup competition in one season (Clarification: A player can be transferred between Continental Cup participating clubs in accordance with the above transfer regulations, but such player would be “locked” for the IIHF Continental Cup competition in an successive round of the respective season).
- 4.5. If a participating farm team is registering players from their home team (playing in the higher league) for a CC tournament, the players have to be registered on the CC team entry long list at latest fourteen (14) days before the start of the respective tournament and he is not allowed to play for the home team within these two weeks and until the respective CC tournament round is over.
- 4.6. Only players registered and shown in the above articles will be eligible to play in the Continental Cup.
- 4.7. Passport Control Meeting: The Passport Control Meeting will take place on the eve of the tournament. Team representatives are required to bring the following signed documents to the meeting: 1. Player Entry Forms, 2. Team Officials Registration Form, 3. Under-age waivers as required. Teams are also required to bring the passport and passport photocopy of all participating players.
- 4.8. The maximum players and team officials to be selected from the **Player Entry List** are: 20 players and 3 goalkeepers plus 6 team officials.  
The teams may register a 3rd goalkeeper with all additional costs being borne by the respective Team.

In case a team has less than the maximum number of players they can add players, who are registered on the Player Entry List, to the roster, at the latest 2 hours before the start of their game. If the roster is complete no changes to the roster can be made.

4.9. No player may be replaced during the tournament.

A team will be entitled to dress and play the third goalkeeper (if registered for the tournament) if a goalkeeper entered on the Official Game Sheet is incapacitated and unable to play. During a normal stoppage of play, the captain or alternate captain shall inform the referee who will report the third goalkeeper to the official scorekeeper. When the incapacitated goalkeeper has left the ice and the players' bench, the third goalkeeper may join his team and no delay shall be permitted. The replaced goalkeeper shall not be allowed to return to that game, but is permitted to play any further game(s) of the tournament. The appropriate changes shall be recorded on the Official Game Sheet.

4.10. The minimum number of players:

15 players and 2 goalkeepers

per team must be present at the tournament venue by the time of the Players Passport Control. Teams with a lower number of players or goalkeepers cannot participate in the CC tournament. This will be regarded as non-participation as mentioned in article 5 Non participation of these regulations.

4.11. The participating teams are obliged to send to the organizer, at the latest three weeks before the respective tournament, pictures and information on the team and its top players for publicity purposes.

4.12. The team failing to fulfil this obligation will be fined with CHF 1,000.- In the First and Second Rounds, CHF 2,000.- in the Third Round and CHF 3,000.- in the Final.

4.13. The IIHF is not responsible for the insurance of players and team officials. The participating clubs must ensure that their players and team officials have the appropriate accidental, health and liability insurance.

4.14. Each team in a club competition tournament must have one set of uniforms in a light colour and one set in a dark colour (minimum 80% of the jersey and socks).

4.15. The home team has the first choice of the uniform colour and players' bench.

4.16. All the goalkeepers must use IIHF approved equipment.



- 4.17. The hosts' responsibilities towards the IIHF Hosting Standards and the participating teams can be found in the 2018/2019 IIHF Continental Cup Regulations for organisers. The IIHF office may conduct a site visit to the Club which is hosting the Final tournament.

## **5. NON-PARTICIPATION**

- 5.1. If a team withdraws from participation in the qualification rounds tournament it will be fined with CHF 5,000.- and suspended from participation in the Continental Cup in the upcoming season. The IIHF reserves the right to suspend all clubs of the nation of the withdrawing club from participation in the Continental Cup in the upcoming season.
- 5.2. If a team withdraws from participation in the Final Tournament, it will be fined with CHF 15,000.- and suspended from participation in the Continental Cup in the upcoming season. The IIHF reserves the right to suspend all clubs of the nation of the withdrawing club from participation in the Continental Cup in the upcoming season.
- 5.3. If a team withdraws from participation in any tournament within less than fourteen days before its start, the fine will be doubled.
- 5.4. If possible, the withdrawn team will be replaced.

## **6. REFEREES, LINESMEN, REFEREE SUPERVISORS**

- 6.1. All Continental Cup games will be officiated by referees and linesmen licenced by the IIHF and nominated for the Continental Cup by the IIHF office.
- 6.2. Referees, Linesmen and Referee Supervisors in CC tournaments:
- First Round  
Three Official system (one referee and two linesmen)  
Three referees of different nationality than the teams participating in the tournament in which they are assigned and four linesmen from the hosting National Association.
- Second and Third Round  
Four Official system (two referees and two linesmen)  
Four referees of different nationality than the teams participating in the tournament in which they are assigned and four linesmen from the hosting National Association and one IIHF Referee Supervisor
- Final  
Four Official system (two referees and two linesmen)  
Five referees and three linesmen of different nationality than the teams participating in the tournament in which they are assigned plus three linesmen from the hosting National Association and one IIHF Referee Supervisor.
- 6.3. Referees and linesmen for all individual games will be assigned by the Directorate Chairman or by the Referee Supervisor in cooperation with the Directorate Chairman

- 6.4. The off-ice officials will be appointed by the hosting National Association and will be remunerated by the organizer according to national rules.
- 6.5. International return transportation tickets for referees and linesmen and IIHF Referee Supervisor will be paid by the IIHF.

## **7. DIRECTORATE CHAIRMEN**

- 7.1. Directorate Chairmen for the Continental Cup will be selected by the IIHF.
- 7.2. International return transportation tickets for the Directorate Chairmen will be paid by the IIHF.

## **8. DIRECTORATE**

- 8.1. The Continental Cup is conducted by Directorates composed of the IIHF Chairman, one representative of each participating team (a coach cannot be a Directorate member) and one representative of the organizing committee. In the case of equality of votes the chairman shall exercise the casting vote.
- 8.2. The Directorate controls the registration of players, the operation of the tournament and individual games, officiating, medical services, statistics, and disciplinary actions.
- 8.3. The directorate takes decisions in disciplinary matters in the tournament. Decisions taken by the Directorate are final within the tournament. Offences with possible further disciplinary consequences must be reported by the Directorate Chairman to the IIHF office for the attention of the IIHF Disciplinary Committee.
- 8.4. In case of a Match Penalty or a second game misconduct in one tournament a player shall be automatically suspended for the next game. The directorate or the IIHF Disciplinary Committee shall deal with the case to determine further disciplinary actions as mentioned in the IIHF Statutes and By-Laws as well as the Disciplinary Regulations.
- 8.5. Game protest, if any, must be submitted to the IIHF Directorate Chairman in writing and in English within one hour after completion of the game.

## **9. FINANCES**

- 9.1. Financial contributions to the organizers and the prize money for teams are approved in the IIHF 2018/19 budget. The financial conditions for each round will be communicated at the General Meeting.

The hosts' financial responsibilities can be found in the 2018/2019 IIHF Continental Cup Regulations for organisers.

## Section 2

### REGULATIONS FOR ORGANISERS

Continental Cup (CC)

**May 2018**

---

## Preface

The Host must be aware of the value of IIHF Continental Cup and organise the Tournament in accordance with international standards in order to serve the best interest of the sport and the Tournament.

The IIHF has produced and distributed the Continental Cup Regulations to all eligible IIHF Member National Associations and Tournament organisers to direct and guide the Host in the administrative organisation and operation of an IIHF sanctioned Continental Cup Tournament.

In an attempt to serve the Host as well as the prospective applicant for an IIHF Continental Cup, the Regulations have been revised, adapted and scaled for the mentioned events and comprise now all necessary information of former regulations, guidelines, manuals and handbooks.

The content of these 2018/2019 IIHF Continental Cup Regulations is valid only for the IIHF Continental Cup mentioned. It supersedes any and all previous printings of these regulations for the aforementioned Continental Cup.

Therefore, we are pleased to present the current issue to all IIHF Member National Associations and Tournament organisers, providing you with the direction and guidance in order to apply for and organise the various sanctioned competitions, operated under the authority of the International Ice Hockey Federation. We trust that the instructions and the information contained within this document will provide the necessary details and tools for our Member National Associations, Tournament organisers, their teams and their players to compete in a fair and sporting fashion in IIHF Club Competition Tournaments.

Regulations pertaining to international player transfers, sport technical issues, seeding, games schedules, medical, health and first aid, medical doping control and the actual playing rules can be found in the IIHF Statutes and Bylaws and the respective IIHF Rule and IIHF Regulation documents. Please contact the IIHF Office directly for any clarification on any of the regulations or for questions on topics not covered in this publication.

If not otherwise stated according to below, the "IIHF" refers to the IIHF Council communicated through the office during the pre-event period and the Tournament Directorate from the time when the first Directorate meeting is held at the start of each respective Tournament.

Zurich, May 2018

## **1. GENERAL**

### **1.1. IIHF CONTINENTAL CUP REGULATIONS**

The principles and rules relating to the organisation of IIHF Continental Cup tournaments are specified in the IIHF Statutes, By-laws, Championship Regulations, Sports Regulations and Medical Regulations

### **1.2. APPLICATION**

The following IIHF Continental Cup Regulations apply to the IIHF Continental Cup (CC).

### **1.3. OWNERSHIP OF IIHF CONTINENTAL CUP**

The IIHF is the exclusive worldwide owner of all rights pertaining to the Continental Cup as defined by IIHF By-law 101

### **1.4. HOSTING RIGHTS**

#### **1.4.1. General**

It is the practice of the IIHF to entrust the organisation of an IIHF Continental Cup tournament to a hosting club belonging to a member national ice hockey association, hereinafter referred to as the Host.

#### **1.4.2. Hosting Rights**

The Hosting rights can only be granted to confirmed participants of the specific group and after the specific official entry and application form has been signed by the Host and the IIHF Member National Association. The hosting rights will be allocated at the annual club competition meeting or by the IIHF. The hosting rights of the Continental Cup tournament granted to the Host are not transferable to a third party. Inability of the Host to perform in accordance with the IIHF Statutes, By-laws and Regulations can only result in the return of the event to the IIHF or it being reclaimed by the IIHF.

The Host, in accepting the hosting rights and organisational responsibilities, must at all times maintain full hosting and organisational control, and provide at the request of the IIHF interim progress and financial reports.

#### **1.4.3. Host Sub-contractors**

If a Host wishes to subcontract a part of the rights and/or obligations to any third party, the third party and the agreement must be approved by the IIHF before any contract will be signed. Where part of the rights and obligations of the Host are subcontracted to a third party, the Host is still fully responsible for the organisation of the Club Competition in relation to the IIHF and its partners. The Host shall ensure that third parties shall fulfil all obligations according to the IIHF Statutes, By-laws and Regulations pertaining to the tournament.

### **1.5. HOST OBLIGATIONS**

The Host shall organise the Tournament on behalf of the IIHF. The Host must take full responsibility for the organisation of the event in accordance with the IIHF Statutes, By-laws and Regulations without exceptions, and fulfil all organisational responsibilities specified therein as well as in any separate agreement with the IIHF.

Any agreement entered by the Host in order to fulfil such requirements shall be entered into solely in the name of the Host. The IIHF is not in any way a partner of agreements with third parties sub-contracted by the Host.

Clubs applying to organise an IIHF Continental Cup tournament are advised to negotiate any variation to the IIHF rules pertaining to the Tournament with the IIHF before making the application to host the Tournament.

## **2. ORGANISATIONAL PROVISIONS**

### **PROJECT PLAN / INFORMATION PACKAGE**

A Project Plan / Information package has to be presented to the IIHF before the Tournament allocation at the General Meeting and shall be continuously updated and communicated to the IIHF and serve as the basis for the co-operation between the IIHF and the Host. The Project Plan / Information package shall include among others

- Organisation chart, naming all persons and their respective positions
- Details about the venue, hotel accommodation and transportation
- Time table including all major activities, game and practice schedules and other key information relating to the preparation of the Tournament according to the Continental Cup Regulations

### **BUDGET**

Together with the Project Plan / Information Package, the Host is obliged to provide a budget to the IIHF, which must include all expenditures and revenues.

#### **2.1. ORGANISING COMMITTEE ("OC")**

##### **2.1.1. OC Members**

The OC shall be made up of a representative of the Hosting Club and representatives from the respective local civic and ice hockey community.

If the Host has employed the services of a third party to assist in the organisation of a tournament, they may be represented in the OC after the approval of the IIHF.

##### **2.1.2. OC Tasks**

The OC shall perform among others the following duties:

- Promote and stage the Tournament
- Implement decisions given by the IIHF
- Establish a management and operational structure for the organisation

Prior to the Tournament, the OC must inform the IIHF and the participating Clubs when requested by the IIHF about all aspects of the organisation of the Tournament.

#### **2.2. STAFF AND VOLUNTEERS**

The Host shall be responsible for appointing qualified persons to the OC(s) to support and to

co-ordinate the day-to-day operations before, during and after the Tournament.

### **3. FINANCES**

#### **3.1. REVENUES**

The Host retains the revenues generated by ticket sales, the TV and advertising rights from the Tournament. All rights and obligations of the organizer and the IIHF, pertaining to the Continental Cup Final Round are further specified in the Host Country Contract.

#### **3.1 COST RESPONSIBILITY**

The Host is obliged to cover all costs related to the organisation of the Tournament in accordance with the IIHF Statutes, By-laws and Regulations, unless otherwise stated by the IIHF.

#### **3.2 HOST NATION TAXES, FEES ETC.**

The hosting Club shall pay any taxes and/or similar fees levied by the country hosting the Tournament on any revenues from the Tournament or payments to the participants or to the IIHF. The Host is obliged to ensure that importation and exportation of objects, products, technical equipment etc. supplied or to be used by the IIHF, the Commercial Partner, TV- and radio broadcasters, official sponsors and equipment suppliers (advertising boards, products for personal use, technical material, equipment material etc.) can be affected free of charge and without any problems. The Host shall guarantee the necessary support or pre-arrangements with customs authorities.

The Host must provide the IIHF and its partners with all necessary official documents for tax-exempt and duty-free importation and exportation of all equipment and material supplied and to be used in relation to the tournament, irrespective of the means of transport.

### **4. FACILITIES**

#### **4.1. VENUES/CITIES**

##### **4.1.1. Ice Rinks**

The specification of the ice rinks must comply with the official IIHF Rule Book and have to be fit for purpose one day prior to the start of the Tournament and have to be maintained as such throughout the duration of the Tournament.

##### **4.1.2. Light Requirements**

The lighting strength in the ice pad areas must be at least 1200 lux with 600 lux for practice.

##### **4.1.3. Electricity Requirements**

The Host is obliged to provide a sufficient supply of electricity in order to organise and broadcast the Tournament. The Host shall operate a reasonable Emergency Power Plan, which shall be approved by the IIHF. Electricity usage by TV companies for OB-vans, TV studios etc. shall be supplied by the organiser but paid for by the requesting party.

#### 4.1.4. Environmental Requirements

The Host shall ensure compliance with national environmental legislation relating to the arenas. The Host shall take all reasonable steps to ensure that there is no smoking in the arena and to prevent the use of air horns. The Host shall ensure that air horns are not sold in any area under their control.

No give-aways shall be distributed without prior IIHF approval.

#### 4.2. ARENA ROOMS AND FACILITIES

All rooms should be clearly signed and a proper directional signage system should guide the various persons easily and quickly through the whole venue.

##### 4.2.1. Team Dressing Rooms

Each participating team shall be allocated a permanent dressing room (approximately 80 m<sup>2</sup>) with additional rooms attached to it to host showers (min. 6), WC (min. 3), coaches room (approx. 10 m<sup>2</sup>), massage room (approx. 10 m<sup>2</sup>), storage (approx. 10 m<sup>2</sup>), and drying facilities. Each dressing room should have enough seats/spaces to hold the number of players specified under Official Participants (7.4)

If the arena does not provide appropriate dressing rooms within 2 minutes walking time between the dressing room and the access to the ice, the host has to provide game dressing rooms as close to the ice as possible.

##### 4.2.2. Team Stretching and Warm-up Area

The Host shall provide a stretching and warm-up area to be shared by the teams playing in the arena. The area shall be equipped with sufficient stationary bikes, floor matting and adequate ventilation and security.

##### 4.2.3. Game Official Dressing Rooms

Referees, linesmen and their stand-bys, hereinafter referred to as Game Officials, shall be allocated dressing rooms with a shower and WC in each arena. Dressing rooms for game officials shall be located in other sections of the arena than those of the participating teams. A drying facility for the equipment of the officials shall be provided in the arena or the hotel.

##### 4.2.4. Doping Control Station and First Aid Room

The Host shall provide a Doping Control Station and a First Aid Room as close as possible to the ice-rink and the player dressing rooms. The rooms shall be connected with rubber floor matting to the dressing rooms and equipped and operated in accordance with the IIHF Medical Regulations.

##### 4.2.5. Statistical Service

The Host shall provide working space in the arena for the service of the IIHF computer statistic system HYDRA. This server room has to have restricted access and should be located close to the time keeping bench and provide working space for three persons. Equipment and connections must be provided as specified by the IIHF and the environment must be suitable in regard to temperature and ventilation to run powerful computers.



#### 4.2.6. Directorate Meeting Room

The Host shall provide a spacious (for approx. 10 persons) and adequately furnished and equipped room (television set with DVD-Player, flip chart, beamer) for directorate meetings. The Host is responsible for preparing all documentation for directorate meetings, under the guidance of the IIHF. The Host is also responsible for providing a minute-taker for all directorate meetings, and for producing and distributing said minutes, following their approval by the chairman.

#### 4.2.7. IIHF Staff Office

Upon request by the IIHF, the Host must provide in the arena one office with up to 2 working spaces in total with necessary equipment installed and ready to be used 1 day prior to the Tournament. The equipment shall include, but not be limited to sufficient lighting, a telephone with international access, fax machine, copy machine, printer and 2 lines for simultaneous internet access.

#### 4.2.8. Media Service

The Host shall provide media services according to Chapter 14 below, which include the provision of the following facilities:

- Media Centre: Room or tent offering convenient working conditions for up to 30 accredited journalists and reporters;
- Media Tribune: 30 seats per game in the spectator area of each arena to accommodate print media journalists. The seating area shall be the same throughout the whole Tournament and they shall be located as approved by the IIHF, taking in consideration existing media facilities;
- Commentator Positions: Where necessary, up to 10 positions (each comprising 3 seats) per game in the spectator area of each arena for commentator positions (TV and Radio). The seats shall be the same throughout the whole Tournament and they shall be located on the same side as the main camera platform as close as possible to the centre of the ice surface;
- Press Conference Room: Separate room suitable for press conferences with space for up to 25 persons;
- Mixed Zone: Sufficient amount of space for media interviews in the arenas located as close as possible to the player dressing rooms and the press conference room. The Mixed Zone shall be of adequate size to accommodate all interested media representatives with easy access from the media zone.
- Photo Copy Centre: An office or facility as close as possible to the Office for Game Statistics according to article 4.2.5;

#### 4.2.9. Broadcasting Infrastructure

When requested the Host must provide sufficient and suitable space and infrastructure in the arena for any TV and Radio broadcasting in accordance with Chapter 13. The broadcasting

infrastructure includes, but is not limited to, availability of electricity, telephone lines, internet connections and TV facilities like camera podiums and camera instalments at the ceiling (i.e. video goal judge camera), walls etc.

Where needed, the Host shall provide space for TV studios upon request by the respective TV companies, but not creating any loss on spectator seats (“Seat Kills”).

#### 4.2.10. Arena Public Area

The public area in the arenas and direct vicinity shall be available for activities such as advertising, product placement and general information. In case permission by public authorities is needed for activities according to above, the Host shall apply for such permission on behalf of the IIHF.

## 5. COMPETITION

### 5.1. IIHF SPORTS REGULATIONS AND IIHF OFFICIAL RULES

The Host is obliged to comply with the IIHF Official Rule Book and IIHF Sport Regulations without exceptions.

### 5.2. LETTER OF INVITATION

The Host must arrange for letters of invitation and necessary support related to entry visas and for all necessary approvals for the entry of all teams and official participants, the IIHF representatives and Commercial Partner clients (official suppliers, sponsors, broadcasters etc.) and their material, even when no diplomatic relations exist between the host country and that of official visitors.

### 5.3. TEAM HOSTS

The Host must assign a Team Host to each participating team and the group of the Game Officials and this Team Host shall serve as the contact person between the Host and the respective teams. The Team Hosts must be able to speak fluent English and the native language of the respective team.

### 5.4. GAMES SERVICES

The Host must provide the following services for all participating teams and Game Officials:

- Equipment repair service;
- Skate sharpening service;
- Laundry service (incl. laundry bags) for uniforms and underwear after each game and practice;
- Towel service for games and practices;
- Sufficient pucks (approx. 50 per team) for practices, pre-game warm-ups; games
- Drink- and snack service delivered to the respective dressing rooms for games and practices;
- Cleaning service for the dressing rooms, hallways, player- and penalty benches after warm-up and between periods.

## 5.5. CEREMONIES

The Host must provide sufficient personnel to ensure that the IIHF protocol as described below is implemented precisely.

### 5.5.1. Flags

The arena must be decorated with national flags of the country of the clubs of the same dimensions and hanging from a similar height for all of the participating clubs in the IIHF Tournament. The flags are to be positioned from left to right (seen from the main tribune) in alphabetic order. The IIHF flag may be positioned at the start, the end or in the middle of the national flags. The flags may be positioned in the arena in an appropriate location for maximum visibility. The size of the IIHF flag does not need to be the same as the national flags. The Host must verify the authenticity of the respective national flags and anthems.

### 5.5.2. Official Music

The Host is obliged to use the official IIHF music as provided in the opening and closing ceremonies, in pre-game procedure as teams enter the ice surface, and as specified in the Use of Official IIHF Music guidelines. The Host shall report the use of the official IIHF music to the respective collecting society (GEMA, SUIISA, BIEM, etc.) and is responsible for any and all charges arising from the use of any copyright music.

### 5.5.3. Pre-Game Ceremony

Approximately 3.5 minutes before the scheduled starting time of a game and during the playing of the Tournament music, both teams will enter the ice surface one after the other, and stand on their respective blue lines with the referee(s) and linesmen standing in front of the timekeeper's bench. Team captains will come forward to the game officials, exchange pennants, and shake hands while the announcer introduces the starting line ups. After that, the team skates to their goalie and then back to the bench, with only the starting players remaining on the ice. The opening face-off shall take place at the exact scheduled starting time of the game. For precise timing see the IIHF Pre- and Post- Game Countdown.

### 5.5.4. Post-Game Ceremony

Immediately after the game is finished, both teams shall line up on their respective blue lines. The best player of each team will be awarded and after the awards have been presented the game officials will line up on the red line. The national anthem of the winning team must be played and at the same time their national flag shall be hoisted if possible. All players shall face the flag with helmets off and in a respectful fashion. At the conclusion of this, all players of both teams will shake hands and leave the ice. For exact timing see the IIHF Pre- and Post- Game countdown.

### 5.5.5. Tournament Awards for final tournaments only

The awards and medals to be presented at the conclusion of the Tournament by sponsors and suppliers according to article 12.8 below shall be presented with the participation of IIHF representatives on the ice surface. Any other award presenter has to be approved by the

IIHF. The IIHF is providing the following awards and medals for the Final Round Tournament.

Trophy/plate for the Season Continental Cup winner

29 Gold, 29 Silver and 29 Bronze Medals

Best players (Goaltender, Defence, Forward) in the Tournament (nominated by the Directorate)

The OC may include the following cups and awards

- Best 3 players of each team in the Tournament
- Most valuable player of the Tournament
- All-star Team

Other awards such as a leading scorer award or a fair-play trophy or similar may be provided by the Host but must be approved by the IIHF. Any other presentations may be made only with the approval of the IIHF.

5.5.6. Victory and Closing Ceremony for final tournaments only

The Closing Ceremony plan shall be presented for the approval of the Directorate during the second Directorate Meeting and should follow approximately the script below:

The gold, silver and bronze medal winning teams will be declared immediately after the post game ceremony of the final game by the IIHF President, or directorate chairman, accompanied by the President of the hosting club.

The three medal winning teams will stand in an open square facing the main tribune with the gold and silver medal teams on the blue lines with the bronze medal team along the boards between the blue lines facing the tribune. At this point the individual award winners will come onto the ice surface to receive their awards by the representatives of sponsoring companies accompanied by IIHF representatives and organising committee representatives.

- Best players (Goaltender, Defence, Forward) in the Tournament (nominated by the Directorate)
- Other individual awards (approved by the IIHF and accepted by the Directorate)

After being awarded, these players will take their place inside the open square along with the three winning teams. Then the Trophy/Plate and the gold, silver and bronze medals are presented to the players and team officials by IIHF representatives who place the medals around the necks of the players and team officials. The medals have to be worn by the players around the neck in respectful manner for the duration of the closing ceremony and the following post-game mixed zone and media conference procedures. Any infraction of that rule will be reported to the IIHF Disciplinary Committee and could result in additional disciplinary sanctions under IIHF Bylaw 1001. Finally, the national anthem of the gold medal team will be played while the flags of the three medal winning teams are hoisted.

The exact timing and scripting of the ceremonies will be elaborated between the Host, the IIHF, and the Commercial Partner, and are subject to IIHF approval.

#### 5.5.7. Banquets

The Host may propose to the IIHF to organise a banquet during the Tournament, in which case the official speakers will be the President of the hosting club and the President of the IIHF or the designated directorate chairman. Special awards may be presented if provided and agreed by the IIHF, the Host and the respective sponsors.

#### 5.5.8. Gifts for Hosts

The IIHF gifts for the Hosts of the Tournament will be presented to the deserving officials sometime prior to the final game of the Tournament.

### **6. MEDICAL AND DOPING**

#### 6.1. GENERAL

The Host must ensure that the medical and doping control regulations as specified in the IIHF Medical Regulations are fulfilled.

#### 6.2. HEALTH CARE

The Host must prepare, present and operate a complete medical program for players and spectators, including but not limited to, taking appropriate measures in the areas of doping control, health care services, nutrition and hydration standards, air quality control, medical supplies, medical services and staffing, and provide fully equipped medical facilities in each arena as laid down in the IIHF Medical Regulations.

### **7. ACCOMMODATION AND BOARD**

#### 7.1. GENERAL

The Host is obliged to provide accommodation and full board (breakfast, lunch, dinner) to the persons listed in article 7.4 below, hereinafter referred to as Official Participants.

The Official Participants (if not otherwise stated below) are entitled to accommodation and meals in standard hotels beginning at noon the day before the Tournament begins until the official Tournament mission for the participant concerned is terminated (incl. reasonable time to arrange for their earliest departure, generally 24 hours.)

The IIHF shall approve the specific hotels in which the teams, game officials, IIHF will stay during the Tournament.

#### 7.2. HOTEL RESERVATIONS.

The Host is obliged to fulfil additional requests for hotel rooms for Official Participants as listed in article 7.4 below. The Host is also obliged to make reservations on behalf of the IIHF for persons not listed in Chapter 7.4, such as but not limited to IIHF photographers and writers, guests and partners.

Any costs related to accommodation for persons not listed in Chapter 7.4 shall be paid by the

guest concerned at the time of check-out, unless otherwise stated by the IIHF.

The Host shall make additional rooms available, especially for teams, at the same room rate they have negotiated for the Official Participants.

### 7.3. MEALS AND MEAL MONEY

All participants listed in article 7.4 are entitled to breakfast at their respective hotels.

Breakfast for participating teams shall be served in a reserved breakfast area or in a private meeting room with dedicated breakfast buffet. No other hotel guests may disturb teams during meals. Hot meals must be available for lunch and dinner and after evening games, until midnight.

For game officials, IIHF Council and IIHF staff, two main meals per day may be covered by cash payment from the Host in the Host Nation currency (Meal Money) if more practical.

The Host must ensure that the nutrition and hydration standards specified in the IIHF Medical Regulations are fulfilled.

### 7.4. OFFICIAL PARTICIPANTS

#### 7.4.1. Participating Teams

If practical, all participating teams shall be accommodated in the same hotel. Whenever possible, the IIHF Tournament chairman must also be accommodated in the team hotel.

#### 7.4.2. Each team shall be provided with single rooms and double rooms as specified below. The Host shall use its best endeavour to fulfil additional room requests for the team delegation at the cost of the respective club. Where teams are accommodated in more than one hotel, the hotels should be of equal standard.

The following amount of rooms have to be booked:

12 double rooms, 4 single rooms (20 players, 2 Goalkeepers, 6 officials)

Conference rooms must be provided for the participating teams in their hotel and the conference rooms shall be equipped with flipchart, beamer and a Television set with a DVD player.

#### 7.4.3. Game Officials

All referees, linesmen and assigned IIHF Referee Supervisors shall be provided with accommodation, starting one day before the first game until one day after the conclusion of the tournament. Each of the assigned IIHF Referee Supervisors shall be provided with a single room and the referees and linesmen shall be provided with shared double rooms as specified below.

1 <sup>st</sup> Round Tournaments	1 single room	3 double rooms
2 <sup>nd</sup> and 3 <sup>rd</sup> Round Tournaments	1 single room	4 double rooms
Final Tournament	2 single rooms	5 double rooms

The IIHF reserves the right to request additional rooms and/or variations to the above schedule depending on the location of the venues and facilities being used to stage the

Tournament and the varying game officials assignments given by different circumstances. The assigned game officials shall also be given use of one conference room equipped with a flipchart and DVD player connected to a TV set (min. screen 61 cm), a PC projector (beamer) with cabling and a screen at their hotel.

The meeting room for the game officials in their hotel shall be available to them during the whole period of the Tournament following the schedule provided by the IIHF Referee Supervisor or IIHF Chairman. Photocopy service at the hotel shall be provided free of charge according to the requests of the IIHF Referee Supervisor or IIHF Chairman.

The nominated referees and linesmen will receive in any Tournament for incidental expenses CHF 100.- per day (net, including travel days) from the IIHF and CHF 100.- per day (including travel days) in local currency from the organizer to be paid upon their arrival. The IIHF Referee Supervisor will receive CHF 150.- per day from the IIHF including the travel days and CHF 100.- per day (net, including travel days) in local currency from the organizer to be paid upon their arrival.

#### 7.4.4. IIHF Representatives

Upon request the Host must provide appropriate hotel rooms for IIHF representatives and guests.

IIHF President with spouse:	one suite
IIHF Tournament Chairman:	one double room
IIHF General Secretary with spouse:	one double room
One IIHF office representative:	one double room

#### 7.4.5. Medical Supervisors

Each of the IIHF Medical Supervisors, assigned to the Tournament by the IIHF Council, shall be provided with a single room.

#### 7.4.6. IIHF Result Managers / IT Personnel

The assigned person working for the IIHF statistics service shall be provided with one single room one day before the Tournament starts until the day after it ends

## 8. TRANSPORTATION

### 8.1. GENERAL

The Host must provide ground transportation to the official participants listed in Chapter 7.4 from the time the participants arrive at the nearest airport approved by the IIHF until their departure after the Tournament mission of the participant concerned has ended. Official participants will be responsible for making their own flight arrangements to the IIHF approved airport. Upon their arrival, transportation will be within the responsibility of the Host. The Host shall provide transportation between hotels and ice arenas for games, practices, and meetings and between the hotels and the nearest airport approved by the IIHF.

## 8.2. TRANSPORTATION SERVICE

The following forms of transportation are required:

- Dedicated Buses and luggage vans for teams, if applicable;
- One dedicated vehicle (van or car) for each participating team for use at their own discretion;
- Buses, minibuses and cars with local drivers for directorate members and game officials;
- Transportation between main hotels and the arenas;
- Appropriate transportation for the Tournament Chairman, IIHF Supervisors, IIHF staff, IIHF statistics staff and other duly accredited persons;

Parking access in the direct vicinity of the arena should be provided for one vehicle of each of the participating teams.

## 9. ACCREDITATION

### 9.1. IIHF ACCREDITATION GUIDELINES

The Host shall operate an accreditation system to safeguard access control to the respective areas.

### 9.2. ENTITLEMENT TO ACCREDITATION

Accreditation cards, which guarantee free admission to the ice arenas, to the respective zones and services as specified on each card, must be approved by the IIHF together with the Host and must be issued for:

- All Official Participants as listed in Chapter 7.4 above;
- Host personnel, volunteers; arena vendors and security;
- Accredited TV and radio personnel approved by the IIHF;
- Accredited print media journalists, approved by the IIHF and the Host, who have confirmed on their application form that they are not working for television or radio companies;
- Suppliers and personnel working with computers, scoreboard, the video goal judge procedure and equipment repair service shall be given access to the rooms and spaces needed to fulfil their duties in the tournament;
- Technical staff approved by the IIHF with access to sections needed to secure their interests and for fulfil their tasks in relation to the Tournament,
- IIHF partners such as Supplier Pool Members;
- IIHF Committee members and guests as specified by the IIHF;

## 10. TICKETING AND SEAT RESERVATION

### 10.1. HOST RIGHTS

With the exception of the reserved seats and the “seat kills” specified in these Continental



Cup Regulations or arising from necessities related to sponsor or broadcaster services or technical needs, the IIHF grants the right to the Host to sell tickets to all remaining seats.

#### 10.2. IIHF TICKETS

The Host shall reserve up to ten (10) seats per game in each arena for the IIHF, hereinafter referred to as the IIHF seats.

The IIHF seats shall be of the best category and in the best location in each arena and the seats shall be located within the same block of the spectator area during the whole Tournament.

The Host shall handle the administration of the IIHF tickets and/or seats according to instructions given by the IIHF.

The IIHF shall use seats at its discretion.

#### 10.3. PARTICIPANT TRIBUNE.

Each participating team shall receive ten (10) free tickets to their own games.

#### 10.4. MEDIA TRIBUNE

The Host must provide up to 20 seats per game and arena for accredited print media journalists.

#### 10.5. PHOTO POSITIONS

The Host must provide space for up to 15 photographers in the arena and 6-8 positions on the ice-level in the corners of the rink.

#### 10.6. TEAM STAFF POSITIONS

The Host shall provide five seats per team to be used by the team officials at each of their own games. They shall be in a good position with unrestricted view to the ice-level.

### **11. ADVERTISING RIGHTS**

#### 11.1. ADVERTISING POLICY

All advertising in relation to the tournament shall be in accordance with the legislation of the Host Country. The Host must inform the IIHF of any such legislation.

Advertisements with political, racial or religious content and advertising of alcohol (except beer), tobacco and pornography are prohibited. Advertising touching moral and ethical issues requires prior written approval of the IIHF.

#### 11.2. COMMERCIAL BREAKS

Upon request the IIHF may grant the right to use game breaks for TV advertising if applicable, for live televised games of the Tournament.

According to IIHF Sport Regulations, the Host is obliged to ensure the organisational links between the game controlling bodies (on and off-ice officials) and the correct timing and duration of the commercials placed by television and the proceedings on the ice (whistle and

restarting whistle and appropriate game situation). In any case, commercial timeouts must follow the correct procedure, as specified in the IIHF Sport Regulations.

### 11.3. GAME OFFICIAL UNIFORMS AND HELMETS

The advertising on the uniforms and helmets of the game official is limited as follows:

- On the helmet's front side with max. size of 16 cm x 5.5 cm
- On the breast part of the front and back side of the jerseys with max. size of 455cm<sup>2</sup>
- Other advertising possibilities as established and approved by the IIHF

A maximum of two different sponsors is allowed. Should a Host find a sponsor for the jersey and/or helmets, such advertising and the agreement with the sponsor must be approved by the IIHF no later than 30 days prior to start of the event. After the agreement is approved, the IIHF will inform the respective referees and linesmen about the advertising and the fact that they must wear it.

The organiser bears all the costs of placing the advertising onto the jerseys and helmets. In case of permanent damage, the organiser has to remunerate the costs of replacing the jersey or helmet.

The income for the advertising on the referees and linesmen shall be divided as follows:

50 % to the Host

50 % to the IIHF

## 12. LICENSING AND MERCHANDISING RIGHTS

### 12.1. SPONSOR AND SUPPLIER CONTRACTS

The Host has the right to conclude contracts with suppliers of equipment and services to be used in the organisation of the Tournament, hereinafter referred to as Organisational Equipment, including but not limited to cars, photocopiers, computer hardware, cameras, DVD players/recorders. DVDs, beverage service, as agreed upon depending on the needs of the Host.

These cannot be in direct competition with IIHF supplier or sponsor categories.

### 12.2. ORGANISATIONAL EQUIPMENT

#### 12.2.1. Host Requirements

The Host must provide the Organisational Equipment as required by these Tournament Regulations.

#### 12.2.2. Cars and photocopiers

Should the Host not be in a position to contract any equipment suppliers in the product categories cars and copy machines, then the Host shall cover these product categories or entrust a third party with its coverage at the cost of the Host.

### 12.3. OFFICIAL TOURNAMENT IDENTIFICATION(S)

### 12.3.1. Host Rights

The Host has the right to design and use the Official identification(s) (identification, mascot, colours, lettering, music etc.) of the Tournament for commercial exploitation and to enter into corresponding agreements. No paid or unpaid advertising shall be included in the identification(s). Any costs related thereto shall be borne by the Host and the Host shall be responsible for the necessary protection of the identification(s).

The design of such material must be approved by the IIHF before any production.

The IIHF has the non-exclusive right to use all official identification for promotional purposes.

## 12.4. PRINTED MATERIAL

### 12.4.1. General

All printed promotional and manufactured materials as well as products related to the Tournament such as Tournament logo and the official mascot must contain the official title of the Tournament and the IIHF identification (logotype). The IIHF must approve all such material and products before the production may begin.

### 12.4.2. IIHF Rights

The IIHF has the right to use for free up to five (5) pages in all IIHF Tournament Programs for its public relations and information purposes.

As requested by the IIHF, the Host shall print information on the backside of the tickets or on boards by the arena entrance regarding spectator policies including statements that smoking is prohibited in the playing and spectator area and that the organiser has the right to act against advertising violations and/or ambushing.

## 12.5. MERCHANDISING RIGHTS

The Host has the right to design, produce, market, and sell merchandising products in relation to the Tournament.

## 12.6. OFFICIAL TITLES

The Host has the right to hold, market, and sell official titles such as:

- Official Main Sponsor
- Official Sponsor
- Official Outfitter
- Official Partner
- Official Supporter
- Official Products and or Services
- Official Supplier
- Official Licensee
- Official Timekeeper/Timing Service
- Official Broadcaster
- Official Product
- Any similar titles

12.7. COMMEMORATIVE COINS, MEDALS, PLAQUES, STAMPS ETC.

The Host has the right to issue licences for the production and distribution of commemorative coins, medals, plaques and stamps (etc). The design of these products needs to be approved by the IIHF.

12.8. SPONSORED CUPS AND AWARDS

The Host has the right to arrange for cups and awards to be presented by its partners to the best players (forward, defence and goalkeeper) of the Tournament as well as the Main Sponsor Cup, Fair Play Cup etc. of the Tournament. .

The awards presented at official ceremonies cannot be in competition with the official IIHF Awards or with IIHF Sponsors or sponsor categories.

All sponsored Awards must be approved by the IIHF before such a right is granted to a sponsor.

12.9. FILM, VIDEO AND CASSETTE RIGHTS

The Host has the rights to produce or have produced films, videos, and DVDs as well as other sound, vision and/or sound-vision carriers of any kind, regardless of the application mode or storing/recording method (analogue, digital) of the Tournament.

12.10. NEW MEDIA RIGHTS

12.10.1. Rights of the IIHF

Multi-media rights (interactive rights) without restriction of the contents - by means of Internet, SMS, WAP and other future On/Off-Line services and possibilities - are mutually owned by the IIHF and may be granted to the Host.

12.10.2. Host Rights

The IIHF holds all the rights to Internet web pages related to the Tournament. However, such rights may be awarded to the Host to create a solid base of information about the Tournament during the pre-event period. In this case, the rights shall be awarded to the Host according to the following conditions:

- The IIHF shall approve the design and the languages of the homepage;
- No advertising is allowed on the web page which is in competition to the official Tournament Sponsors;
- The web page must contain the Official IIHF Club Competition title and identification as well as the official IIHF logotype;
- A complete documentation of the user profile with results and statistics must be included in the Final Documentation to be sent to the IIHF according to Art. 15 below;
- The Host web page can be hosted by the IIHF and if not, the web page address must be known to the IIHF in order to build a link between the IIHF official web page and the Host web page;
- The homepage must be delivered to the IIHF after the Tournament in electronic form as

specified by the IIHF.

## **13. BROADCASTING**

### **13.1. NON-EXCLUSIVE RIGHTS OF THE HOST**

The broadcast and/or transmission rights are subject to the copyright remaining the property of the IIHF.

#### **13.1.1. National Transmission Rights**

The non-exclusive TV rights granted to the Host are limited to the free to air terrestrial based transmission of the event solely to the national territory of the Host during and not longer than three days following the event.

The Host must advise the IIHF of all international and national requests and/or enquiries regarding the broadcasting of the event. The IIHF will review all such requests including cable, satellite, pay per view, pay per request and other distribution opportunities with the organiser.

The IIHF retains the right to enter agreements with TV stations and web casting providers that transmit their programme cross-nationally (e.g. Eurosport, ESPN etc.)

The Host may have a television broadcast partner, if any, serve as the host broadcaster for this event. This broadcast partner shall provide a feed of all produced games to the IIHF for redistribution to the federations resp. the participating clubs, at rate card.

The Host is not permitted to sell television broadcasting and/or transmission rights to any broadcaster and/or station carrying the signal from the event to be re-financed, sponsored and/or presented by any company and/or product and/or service which conflicts with the current IIHF sponsor and/or advertiser product or service categories.

13.1.2. The rights granted herein also include the non-exclusive live webcasting rights to transmit any audio, TV or video signal related to the event via Internet within the national territory of the organiser. Moreover, they include the worldwide non-exclusive web casting rights to transmit game highlights after the end of each individual game. If such live webcasting service is available, the Host shall provide a free access link to the IIHF (for internal use only).

#### **13.1.3. TV COMMERCIAL BREAKS**

Requests to use commercial breaks during televised games must be approved by the IIHF before any TV contract including this right may be signed.

### **13.2. HOST OBLIGATIONS**

#### **13.2.1. General**

The Host must fully comply with all television related commitments and allow any Broadcasting Partners to produce an international signal of any Tournament games they wish.

13.2.2. The Host of the 2019 IIHF Continental Cup Final is obliged to guarantee TV production with a minimum of 4 cameras suitable for live TV broadcast or for livestreaming. The signal must be made available to the IIHF at no cost and to all participating teams for free or at rate card.

13.2.3. Game Schedule

The Host must prepare the game schedule for the Tournament in accordance with By-law 616 and the IIHF Sport Regulations. The Game schedule shall be finally approved by the IIHF and the participating teams.

13.2.4. TV Infrastructure

The Host, in agreement with the IIHF, must provide support in the setup of the specified required television related infrastructure as well as space for the TV transmission vans, production trucks and other technical vehicles required (PTT etc.) as well as appropriate facilities (camera positions, inclusive camera platforms and roof camera mountings, studio facilities, production offices, electric power supply, illumination, telecommunication lines) as required for the performance of any functions by the TV and radio broadcasters contracted by the Host or by the IIHF.

The Host must provide for any requirements necessary for the impeccable installation of the technical equipment prior to the start of the Tournament and is responsible for the security of the entire TV equipment within and outside the arena(s), as well as to ensure undisturbed working conditions for camera crews with appropriate security measures.

13.2.5. Documentation of live game coverage

In the event of national and/or international live game coverage, the broadcaster must record on DVD all produced games (televised or otherwise) for the IIHF archives.

All records must be labeled in English according to the content including event title, date(s) of the game(s), number(s) of the game(s), names of the teams and venue. All recordings must have an international sound track (if broadcast internationally) and the local voice-over soundtrack. These records shall become the property of the IIHF from the moment of creation and must be appropriately packaged, labeled and shipped pre-paid freight to the location designated by the IIHF at the latest seven (7) days after the completion of the Event. If the IIHF has not designated a shipping location by the conclusion of the respective Event, the host shall ship the respective records to the IIHF Office.

## **14. MEDIA**

### **14.1. MEDIA CENTRE AND PRESS TRIBUNE**

#### **14.1.1. Media Centre**

Where necessary, the Host must provide a Media Centre with air conditioning and heating installed, and which provides adequate working space with phone and electricity plugs and internet connections (free or at rate card) for any interested print media journalists.

#### 14.1.2. Press Conference

The Host shall provide a facility for Press Conferences for up to 30 persons. The Host shall provide an assistant for press conferences, where needed, in order to achieve a speedy delivery of questions by media representatives during press conferences.

#### 14.1.3. Mixed Zone

The mixed zone should fulfil any necessary technical requirements and feature a sponsor backdrop (if applicable), to be supplied by the Host.

The IIHF shall approve all details related to the Mixed Zone.

#### 14.1.4. Photocopier

The Host shall provide a fast and powerful Photocopier (at least 50 copies per minute) with sorting and stapling feature to distribute the reports from the IIHF result and statistic system.

#### 14.1.5. Photography

The host shall submit at least 10 photos per game after and/or during each game to the IIHF for digital use and secure the publishing rights for the IIHF. The right to photograph with strobe light equipment at the games must be approved by the IIHF. A maximum two sets of strobe lights may be installed at the venue.

### **15. STATISTICS AND TOURNAMENT DOCUMENTATION**

#### 15.1. INFRASTRUCTURE

In order to utilise the IIHF statistics system, the Host is required to provide, according to Hydra requirements:

A direct telephone line and a LAN (min. 100 MB/sec) or WAN (min. 2 MB/sec) connection in each arena's timekeeping bench to connect to the Internet. The plug shall be located at the time keeping bench. Appropriate hardware (incl. laptops and printers) and the operators of the system, who will undergo an appropriate education by the IIHF. A Hydra laptop is a state-of-the-art Windows laptop, minimum 1024x768 resolution display, all current updates, patches, and service packs installed. It has its own power supply and has a stable internet connection with a minimum of 10 MB upload and 10 MB download speed. The Host will receive from the IIHF the necessary software to operate the statistic system and link it to the IIHF web page

#### 15.2. GAME DVDs

The Host shall record all games of the Tournament (DVD or memostick). The Host shall ensure that all rights (copyrights etc.) for the records are assigned to the IIHF and that the IIHF is provided with DVDs of all games. Each participating team shall receive free of charge a DVD of their own games and shall be entitled to use this recording for non-commercial purposes only and as material for technical instruction. The Host shall make DVDs of all games available upon request of the participating teams at moderate costs.

### 15.3. FINAL DOCUMENTATION

After the conclusion of the Tournament, the Host is obliged to provide complete statistical documentation and essential information (hereinafter referred to as Final Documentation.) The Host shall send one copy of the Final Documentation to each of the participating clubs and one copy to the IIHF office within fourteen (14) days after the termination of the Tournament . Preferably the Final Documentation will be distributed as a CD.

The IIHF Final Documentation must contain at least the following:

- Composition of the Executive Committee and/or the Organising Committee
- Composition of the Honorary Presidency, if established
- Composition of the Tournament Directorate and the assisting officials (referee supervisor, medical supervisor, result manager and recording secretary)
- List of game officials and off ice officials, including but not limited to referees, linesmen, goal judges, video goal judges, official scorekeepers, assistants to official scorekeepers, timekeepers, penalty box attendants, official announcers and statistical recorders
- Registration of players and officials of each participating team
- Schedule of games with results and final standings
- Team statistics
- Individual statistics
- Awarded teams and players by game / by Tournament
- IIHF official game sheets accompanied by any referee game reports
- List of accredited journalists, television and radio reporters, cameramen and photographers.
- A minimum of 10 photographs in digital format from each game in the event, all in colour with the highest standard of quality. The photos must include the name of the photographer, date and identification of the player(s) in the photographs.

### 15.4. DOCUMENTATION FOR THE IIHF ARCHIVE

In addition, the following original documents must be submitted to the IIHF office within seven (7) days after the conclusion of the Tournament:

- Individual Player Entry Forms controlled and signed by the Directorate
- Lists of Team Officials
- Original IIHF official game sheets with eventual game reports and original signatures
- Waivers for under-aged players
- Minutes of all directorate meetings
- Records or minutes of special proceedings
- Report of the Directorate Chairman

For the archives of the IIHF, the Host is obliged to send samples of official posters, coins, game programmes, game tickets, official pins, pennants, pucks and any other type of memorabilia with the identification of the Tournament to the IIHF office.



## **16. INSURANCE**

### **16.1. EVENT CANCELLATION AND ABANDONMENT INSURANCE**

The Host shall, at its own expense, secure and maintain comprehensive insurance coverage with an insurer of recognised international standard to cover all risks of the ascertained net financial loss (revenue, costs) arising from any cancellation, abandonment, postponement, interruption, curtailment or relocation of the Insured Event (in whole or in part) due to any cause beyond the control of the Host or the IIHF.

### **16.2. GENERAL THIRD PARTY LIABILITY INSURANCE**

16.2.1. The Host shall, at its own expense, secure and maintain comprehensive general third party liability insurance with an insurer of recognised international standard with sufficient minimum sum insured for each occurrence of bodily injury, property damage and/or financial losses. The Host shall ensure that the IIHF be named as an additional insured party in the general third party liability insurance policy.

16.2.2. The Host shall obtain comprehensive coverage unless the IIHF specifies otherwise in the Host Country Contract and/or the Insurance Guidelines.

### **16.3. OTHER INSURANCES**

The Host shall, as its own expense, conclude other insurances according to the IIHF Insurance Guidelines which deem to be necessary.

### **16.4. INSURANCE - GENERAL CONDITIONS**

16.4.1. All insurance policies executed by the Host (and, if applicable, third parties such as the Arena Owner/Operator) shall be non-cancellable and provide coverage including post-processing and dismantling of the Event. The insurance policies shall be concluded at the earliest possible stage.

16.4.2. These regulations are further defined and detailed in the respective IIHF Insurance Guidelines, which are mandatory to the Host

### **16.5. OFFICIAL PARTICIPANTS**

16.5.1. The club competing at the Tournament shall, at its own expense, secure and maintain all necessary health and personal accident insurance coverage for its players and team officials participating in accordance with the IIHF Statutes, By-laws Rules and Regulations for the Tournament.

16.5.2. Every club must, on its arrival at the Tournament provide written evidence of the medical insurance coverage in place for its team in the official language of the IIHF, as required by the IIHF. In the event that a club fails to meet this requirement, the Host, in conjunction with the IIHF, must arrange for the necessary health insurance in accordance with the IIHF Statutes, By-laws, Rules and Regulations for the Tournament. The IIHF shall be responsible to the Host for the costs of said coverage and shall deduct any costs of said health insurance from any monies that are owed to clubs for its participation in the Tournament.

16.5.3. The IIHF recommends that every club, at its own expense, secure and maintain

comprehensive general third party liability insurance.

## **17. SECURITY**

### **17.1. ARENA SECURITY AND PROTECTION**

The Host shall provide sufficient security and access control to the entire arena and for the seats in the spectator area. The Host shall work in close co-operation with the local police and fire department to develop a Security Plan. The plan shall include emergency and evacuation scenarios for special political situations and risk groups, bomb and similar threats, security for high ranked VIPs, players and IIHF Officials, partners and guests.

The Host has to provide sufficient security to the ice-level (including player benches, penalty boxes and timekeeping bench), the team area, the mixed Zone and the office area during and beyond practice and game times. The Host may be held responsible for claims in case of incidents.

The Host must provide 24h security for the installed TV equipment in the arena and at the TV compound outside the arena.

### **17.2. ACCESS TO TOURNAMENT HOTELS**

The Host shall ensure that the media and fans have restricted access to player hotels as specified by the IIHF and that the hotels provide sufficient security.

### **17.3. ACCESS TO THE ICE SURFACE**

The Host shall take all reasonable steps to ensure that no unauthorised persons are able to access the ice surface at any time.

### **17.4. SAFETY CERTIFICATION**

The Host is responsible for ensuring all required safety certifications related to the operation of the arena and its facilities and occupation by members of the public, participants, and employees have been obtained prior to the start of the Tournament.

## **18. SANCTIONS**

### **18.1. IIHF DISCIPLINARY COMMITTEE**

Any violation of the rights of the IIHF and/or its partners must be reported by the Tournament Directorate Chairman and may become a matter for the IIHF Disciplinary Committee.

### **18.2. WITHDRAWAL OF HOSTING RIGHTS / CANCELLATION OF THE TOURNAMENT**

If the Host does not fulfil its commitment to host and organise the Tournament after the allocation at the General Meeting, the Host will be fined by the IIHF with CHF 20'000, except in the case of force majeure.

The fine does not restrict the rights of the IIHF for compensation arising from the withdrawal of the Host.

Furthermore, if in the opinion of the IIHF Council and after having exhausted all possible

remedies with the hosting club.

- The club is unable to meet its obligations in accordance with the Continental Cup Regulations and for the Final with the hosting contract,
- The club has failed to meet any material pre-condition on which hosting rights were granted,
- There is reason for concern that the well-being or the safe freedom of movement of the players, officials, travelling spectators and media is in doubt,

Then the IIHF Council shall have the right to withdraw hosting rights from a club and return the event to the IIHF without being liable for compensation to the club and to allocate the Tournament to another club.

### 18.3. NON FULFILMENT OF HOSTING OBLIGATIONS

If the Host fails to fulfil its commitment to organise the Tournament in accordance with the rights and obligations stipulated in the Host Country Contract, IIHF Statutes and Bylaws, IIHF Championship Regulations, IIHF Sport Regulations and IIHF Rule Book and all other Regulations and Guidelines relevant to organising the respective Tournament, the Host will be penalised by the IIHF and be fined up to CHF 1.000.000,-. Fines are cumulative, that is, each infraction will be separately evaluated and the appropriate fines imposed accordingly. The same rule will apply if the facts presented in the Host's bid presentations are altered in any way or if deadlines imposed by the IIHF are not adhered to.